



WOODLAND CREE FIRST NATION
General Delivery, Cadotte Lake, Alberta, T0H 0N0
Phone: 780-629-3803 Fax: 780-629-3865
Toll Free: 1-800-465-8029

EMPLOYMENT OPPORTUNITY FULL-TIME HEALTHCARE CENTRE CUSTODIAN

Job Title: Custodian

Location: Woodland Cree First Nation Healthcare Centre

Reports To: Healthcare Director

Position Overview:

The Custodian is responsible for maintaining a clean, safe, and sanitary environment at the Woodland Cree First Nation Healthcare Centre. This role plays a critical part in ensuring the overall cleanliness and maintenance of the facility, supporting healthcare staff in providing high-quality care, and upholding the center's standards of hygiene. The Custodian will work in collaboration with other team members to maintain a welcoming and professional atmosphere for patients, staff, and visitors.

Key Responsibilities:

General Cleaning & Sanitation:

Perform routine cleaning and sanitization of all areas within the healthcare center, including patient rooms, offices, waiting areas, bathrooms, hallways, and common areas. Ensure high-touch surfaces (e.g., doorknobs, light switches, handrails) are sanitized regularly.
Clean and disinfect floors, windows, and walls, ensuring a high level of hygiene.

Waste Management:

Empty trash and recycling bins throughout the facility, ensuring waste is disposed of in accordance with environmental and health standards.
Ensure the safe disposal of hazardous materials, following established protocols.

Team Collaboration:

Work with other healthcare center staff to support cleanliness in patient care areas, especially in high-priority or specialized spaces (e.g., treatment rooms).
Communicate effectively with the healthcare team to ensure that cleaning schedules align with patient care needs.

Cultural Sensitivity:

Demonstrate respect for the Woodland Cree First Nation community values and traditions.
Be sensitive to the unique cultural needs of the people served by the healthcare center.

Qualifications:**Education:**

High school diploma or equivalent preferred.
Training or certification in janitorial or custodial work an asset.

Experience:

Previous experience in custodial or janitorial work, preferably in a healthcare setting, is an advantage.

Skills & Abilities:

Knowledge of cleaning techniques, equipment, and chemicals.
Ability to work independently with minimal supervision.
Strong attention to detail and ability to follow safety protocols.
Ability to handle physical demands, such as lifting, bending, and standing for long periods.
Excellent interpersonal skills with the ability to work as part of a team.

Cultural Competency:

Awareness of and respect for the Woodland Cree First Nation's cultural practices and traditions.

Working Conditions:

Full-time position with shifts based on the needs of the healthcare center.
Ability to work evenings, weekends, and holidays as required.
Physical work environment, including the ability to lift up to 50 lbs, stand, bend, and kneel for extended periods.

The position will remain open until a suitable candidate is found.

Please send your Resume, current clear Criminal Record check and a cover letter to:

Ashley Furlong, Human Resources/ Kindy Kramer, Director of Executive Services
General Delivery Cadotte Lake, AB T0H 0N0

Email: hr@woodlandcree.net

CC: kindy@woodlandcree.net

Fax: (780) 629-3865