



WOODLAND CREE FIRST NATION
General Delivery, Cadotte Lake, Alberta, T0H 0N0
Phone: 780-629-3803 Fax: 780-629-3865
Toll Free: 1-800-465-8029

EMPLOYMENT OPPORTUNITY FULL-TIME ASSITED LIVING WORKER

Job Title: Assisted Living Worker
Department: Woodland Cree First Nation Healthcare Centre
Reports To: Healthcare Director
Employment Type: Full-Time
Location: Woodland Cree First Nation

Position Summary:

The Woodland Cree First Nation Healthcare Centre is seeking a compassionate, reliable, and culturally sensitive **Assisted Living Worker** to support the health and well-being of Elders and individuals with disabilities within the community. Under the direction and supervision of the Healthcare Director, this position provides essential support services to help clients maintain independence, dignity, and quality of life in a safe and respectful environment.

Key Responsibilities:

- Aid with daily living activities such as bathing, dressing, grooming, toileting, mobility, and medication reminders.
- Support clients with meal preparation, feeding assistance, and nutrition monitoring.
- Perform light housekeeping duties, including laundry, cleaning, and maintaining a safe and sanitary environment.
- Monitor client health, behavior, and needs, and report any changes or concerns to the Healthcare Director or designated healthcare staff.
- Assist with transportation or escort clients to medical appointments, community events, or errands when needed.
- Maintain accurate records of services provided and client progress.
- Collaborate with other healthcare team members, families, and service providers to ensure comprehensive care.
- Promote cultural respect and understanding in all aspects of service delivery, incorporating Woodland Cree traditions and values where appropriate.
- Participate in training, team meetings, and professional development as directed by the Healthcare Director.

Qualifications:

- Certificate or diploma in Health Care Aide, Personal Support Worker, or a related field is preferred.
- Previous experience in assisted living, home care, or elder care is an asset.
- CPR and First Aid certification (or willingness to obtain upon hire).
- Strong interpersonal and communication skills.
- Ability to work independently and as part of a team.
- Respectful, patient, and compassionate demeanor, especially toward Elders.
- Knowledge and sensitivity to Woodland Cree First Nation culture, language, and community values.
- Clear criminal record check and vulnerable sector check required.

Working Conditions:

- Flexible schedule including occasional evenings or weekends, depending on client needs.
- Travel within the community may be required.
- Physical ability to perform caregiving tasks including lifting, bending, and standing for extended periods.

The position will remain open until a suitable candidate is found.

Please send your Resume, current clear Criminal Record check and a cover letter to:

Ashley Furlong, Human Resources/ Kindy Kramer, Director of Executive Services
General Delivery Cadotte Lake, AB T0H 0N0

Email: hr@woodlandcree.net

CC: kindy@woodlandcree.net

Fax: (780) 629-3865