



Employment Opportunity Woodland Cree First Nation



Department: Education

Location: Cadotte Lake School

Position: Teacher

Number of Positions: 10

Full or Part-Time: Full-time

Application Deadline: May 30, 2024, or until suitable candidates are found.

In pursuit of our mission to develop and maintain a self-supporting community for our children, Woodland Cree First Nation (WCFN) is proud to begin administering and operating Cadotte Lake School for the 2024-2025 school year.

This posting is for all teaching positions at Cadotte Lake School including primary, junior high, and high school teachers. In the pursuit of innovative and sustainable education delivery, Woodland Cree First Nation is also accepting applications for alternative instructional models such as team teachers, subject specific teachers, etc.

Under the guidance of the Principal and with the goal of achieving community and inspiring learner, our Teachers will:

- Establish clear objectives and outlines for courses of study, following curriculum guidelines or requirements of Alberta Education, and communicates these objectives to students.
- Prepare for assigned classes and demonstrates written evidence of preparation upon request. Prepare materials for learning, and classrooms for activities, as appropriate.
- Instruct using a variety of instructional approaches appropriate for grade level, student needs and program focus. Plan and conduct activities for a balanced program of instruction, demonstration, and work time that provides students with opportunities to observe, question, and investigate. Assign lessons and corrects homework.
- Observe and evaluates students' performance, behavior, social development, and physical health. Prepare, administer, and grade a variety of student evaluative tools such as projects, tests, assignments to evaluate students' progress. Maintain accurate, complete, and correct student records as required.
- Establish and enforce rules to build community and set guidelines for student conduct to maintain a positive and safe learning environment for all students. Enforce all administrative policies and rules governing students.
- Meet with other professionals to discuss individual students' needs and progress. Confer with parents or guardians, other teachers, counselors, and administrators to discuss children's progress and resource needs, and to resolve students' behavioral and academic problems, as appropriate.

- Confer with other staff members to plan and schedule lessons promoting learning. Collaborate with other teachers and administrators in the development, evaluation, and revision of school programs. Attend professional meetings, educational conferences, and teacher training workshops to maintain and improve professional competence. Attend staff meetings and serves on staff committees as required.
- Prepare students for later grades by encouraging them to explore learning opportunities and to persevere with challenging tasks. Adapt teaching methods and instructional materials to meet students' varying needs and interests. Prepare and implements remedial programs for students requiring extra help. Instruct and monitors students in the use and care of equipment and materials, to prevent injury and damage. Provide students requiring additional assistance with assistive devices, supportive technology, and assistance accessing facilities such as restrooms, as necessary.
- In collaboration with the Events and Procurement Coordinator, plan and supervise field trips, visits by guest speakers or other experiential activities, as appropriate, and guides students in learning from such activities. Organize and supervise recreational and other activities as appropriate, to promote physical, mental, and social development. Sponsor extracurricular activities such as clubs, student organizations, and academic contests, as appropriate. Perform supervisory duties, as assigned, such as hall, cafeteria and playground monitoring, and bus loading and unloading.
- Plan assignments for Education Assistants, Special Education and other classroom support staff as appropriate, and assists the Principal in their supervision and evaluation of performance.
- Perform other related tasks as appropriate, including organizing materials, displaying students' work, as assigned.

Eligibility:

To teach in Alberta, teachers must be certified through Alberta Education. For more information on this process, please refer to the Alberta Education [website](#).

Qualifications:

Education and Experience

- Valid Alberta Teaching Certificate.
- Bachelor of Education Degree or equivalent recognized by Alberta Education.
- Knowledge of principles and methods for curriculum and lesson design, teaching and instruction for individuals and groups, and the measurement of student learning.
- Knowledge of human behavior and performance; individual differences in ability, personality, and interests; learning and motivation.
- Knowledge and awareness of group behavior and dynamics, societal trends and influences, human migrations, ethnicity, and cultures.
- Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar.

Demonstrated Skills and Competencies

- Confidence, skill, knowledge and understanding of differentiated instruction, student engagement, and assessment practices.
- Strong work ethic.
- Ability to relate well with students, staff and parents.
- An ethic of service to students, colleagues, and community.
- Strong interpersonal skills combined with the ability to create positive relationships and establish rapport.
- Trustworthiness and integrity.
- Ability to articulate a coherent understanding of educational aims.
- Commitment to fostering collaborative working relationships.
- Ability to manage professional learning time and be a self-starter.
- Commitment to personal lifelong learning.
- Commitment to the lifelong quest for self-understanding.
- Commitment to strengthening communication skills.
- Proven leadership ability and attendance.
- Excellent listening skills and ability to maintain a positive attitude.
- Ability to conduct oneself in a manner appropriate to an educational institution that provides services to children.

Compensation and Benefits:

- Salary range is \$85,000-\$95,000 annually
- Tentative start date is August 26, 2024
- On-site housing available (single/family)
- Generous holiday schedule
- Retention bonus
- Travel allowances
- Professional learning allowances
- Strong, supportive First Nations community

How to Apply:

Please forward your cover letter and resume to [hiring@woodlandcree.net](mailto: hiring@woodlandcree.net) by the deadline noted above. Include the position you are applying for in the email subject.

It is a condition of employment that all candidates provide a criminal record check and a vulnerable sector check.

Woodland Cree First Nation is an equal opportunity employer and welcomes all applications. We would like to thank applicants for their interest in this opportunity. Only candidates selected for an interview will be contacted.